



**Harbour Town Racquet Club**  
3 Marina Road / P.O. Box 15001  
New Bern, NC 28562  
252-636-5652

**September 23, 2015**  
**Board Meeting**

**LOCATION OF MEETING:** Harbour Town Racquet Club House

**CALL TO ORDER:** President Ed Hall called the meeting of the Board of Directors to order at 1:10 p.m. In attendance were Ed Hall, Dan Frey, Rich Lamke, and Kathy Rioux.

The Minutes from the August 2015 meeting were approved.

**OLD BUSINESS:**

**Membership:** We accepted application for 2 new members this month: Lisa Rosindale and Norman Penner. Both were brought in by members.

**Resignations:** We received one resignation this month. Barbara Powell turned in her resignation from the club for health reasons. Barbara has served on the Board as Events coordinator and she will be missed greatly.

**Media/Advertising:** Ed is still in the process of designing a poster that can be posted at various locations around town, and possibly published in a local senior or retirement magazine.

**Website and Newsletter:** The website updates are being reviewed by Ed Hall. He will be in contact with Steve, our webmaster. Ed plans to update photos and we also need a BIO on Mike.

**Courts/General Maintenance:** Not discussed.

**Drainage Problems and Overgrowth of Trees and Shrubs:** Mike reports Courts #5 and #6 are draining much better after the City of River Bend did some tree trimming and grading. We still need to address the other areas.

**Social Tennis:** The Sunday afternoon group will begin in October from 2:30 - 4:30 or later. This will be a drop in group and Bob Murphy has agreed to be the contact person for a court report, if necessary.

**Events:** The U.S. Open Scrambles September 12th was again cancelled due to lack of participation.

Dates for the Turkey Doubles are November 7th for Men and Women, and November 14th for Mixed, with an alternate date of December 5th if any of our Ladies USTA teams go to States.

Dan Frey has received \$50.00 each from three different sponsors for our tournament shirts. Sponsor names will be printed on the back of the shirts and our club logo will be printed on the front. The funds raised by the sponsors will offset the cost.

Ed Hall presented this outline for consideration by the Board members:

1. T-shirts for Turkey Doubles Tournament
  - a. Sponsors
  - b. Cost of T-shirts
    - i. With sponsor on back
    - ii. Without sponsor on back
  - c. Who is providing the shirts
    - i. Quality of shirt provided
    - ii. What will the vendor names look like
  - d. Why do we need so much lead time
  - e. Alternative vendors
    - i. Online Vendor, Allied Shirts
    - ii. Pricing
    - iii. Deliver options
    - iv. Logo clarity.

Dan has been in contact with shirt vendors and presented a pricing worksheet. Shirts would be \$8.95 for single-sided printing and \$10.95 for both sides, but they need 3 weeks to process the order. Ed Hall did some comparison shopping and found he could get shirts from Allied Shirts at a price of \$7.95 for single sided printing with only 1 week to process. After a discussion about what sizes to order and how many, etc., we agreed to take orders for tournament shirts with sponsor names on the back as well as shirts with no sponsor name on the back and just the club logo on the front. The order can be placed with Allied Shirts by November 3rd and the shirts should be received in time for the Turkey Doubles event.

The Turkey Doubles flyer and signup sheets will be posted October 1st.

The Christmas Party is being planned for December 16th at RBCC. Ed Hall presented the following criteria and questions, which the Board members agree should be established. In the meantime, Kathy will follow up with Barbara Powell and pass on the events planning information to Catrina Carcich.

1. Determine Cost to club and set price accordingly.
2. Drop dead date for member refunds. A reservation deadline should be posted with signup and no refunds given after that date.
3. Harbour Town SHOULD NOT be held responsible for refunding money, out of the club treasury, to members who cancel after the reservation deadline, regardless of circumstances.
4. Is the Christmas party, like all other meet and greet social events, by the members, for the members, with the club acting as a go-between on member's behalf, since we are member owned?
5. The Board should make it clear that Harbour Town RC is not sponsoring the Christmas party.

Board Positions: Replacement for Barbara Powell. A nominee was suggested and Ed Hall will approach the individual prior to the next Board Meeting. We can then present and vote on the candidate at the October 19<sup>th</sup> Annual Business meeting.

Rich Lamke, who serves on the Board as our very dedicated and diligent Treasurer, and is in fact a CPA, has announced that his term is up this year. He is willing to serve on a year to year basis until we can find a replacement. We appreciate that Rich is willing to continue and hope that we can find someone to take on these responsibilities and serve us as well as he has these past three years.

Club Documents: Bylaws Document

- a. Formatting and misspelled words have been fixed.
- b. Amend document title to include, North Carolina
- c. Article 3, Members and Guests, Sections 5 and 6 (c)  
(September 23, 2015 HTRC Board Meeting Continued)
  - i. Section 5: Change leave of absence from 6 to three 3 months
  - ii. Section 5: Change one time extension from 6 to three 3 months
  - iii. Section 6 (c): Change \$10 per play-day to, "plus posted guest fees"
- d. Article 4, Directors, section 6
  - i. Change "Reimbursement" to "Reimbursements" to agree with the subject verb.
- e. Headers have been added.
- f. Discuss, adopt and publish as amended above at October 19<sup>th</sup> Annual Members Meeting by member vote.

**NEW BUSINESS:**

No new business.

The next Board Meeting is scheduled for October 16th at 1:00 p.m. The following items will be on the agenda:

1. Review the final edited version of the Bylaws in preparation for our Annual Business Meeting October 19th at 6:00 p.m.
2. Vote on new Board member.
3. Continue to discuss drainage problems and plans to effectively manage.
4. Ongoing progress on website, media and advertising.
5. Finalize plans for Christmas Party and determine cost.

This meeting was adjourned at 2:44 p.m.

Respectfully submitted,

Kathy Rioux, Secretary